These emails are sent by the online system. They are provided here for your reference.

1. **E-mail To Judges:**
   You have been identified as a judge in this year’s MTNA Composition Competitions.

   Please follow the link below to access the judge’s portal where you can view the entries and record your comments and results. (link to Judges Portal)

   If that link does not work, copy and paste this URL into your browser: (complete link to Judges Portal)

2. **Division Results E-mail:**
   Music Teachers National Association is pleased to announce the results of the composition competition for <Division>.

   **Elementary:**
   <Winner Name>, student of <Teacher Name>, <State>
   <Honorable Mention Name>, student of <Teacher Name>, <State>

   **Junior:**
   <Winner Name>, student of <Teacher Name>, <State>
   <Honorable Mention Name>, student of <Teacher Name>, <State>

   **Senior:**
   <Winner Name>, student of <Teacher Name>, <State>
   <Honorable Mention Name>, student of <Teacher Name>, <State>

   **Young Artist:**
   <Winner Name>, student of <Teacher Name>, <State>
   <Honorable Mention Name>, student of <Teacher Name>, <State>

   This year, the <Division> judges were:
   <Judge 1 Name>
   <Judge 1 Name>
   <Judge 1 Name>

   The winning compositions automatically advance to the national competition as national finalists. The results of that competition will be announced by the end of January.

   Congratulations to all of the participants in the competition! We hope that the comments you receive from the judges will be helpful to you and your teacher. Your efforts are to be commended and we hope that you will continue to learn and grow as a composer. Good luck with your musical studies!

   <Division Coordinator>, <Division> Composition Coordinator
   <Division Coordinator Email>
   <Division Coordinator Phone>

   Chris Goldston, National Composition Coordinator
goldston@hotmail.com
773-580-7301
3. Comments E-mail:
Here are the individual judge’s comments for <Student Name>
Composition title: <Title>

View Judge’s Comments
If the above link does not work, copy-and-paste this URL into your browser:
(complete link to comments)
<Division Coordinator>, <Division> Composition Coordinator
<Division Coordinator E-mail>
<Division Coordinator Phone>

Chris Goldston, National Composition Coordinator
goldston@hotmail.com
(773) 580-7301

4. Division Winner E-mail:
Dear National Finalist:

Congratulations on your outstanding achievement. The results of the national competition will be announced by the end of January.

Should you be named the national winner, please be aware of the following:

• All national first-place winning compositions must be performed at the MTNA National Conference March 12–20, 2019, Spokane Convention Center, Spokane, Washington. Only the national first-place winners will have their compositions performed at the National Conference.
• Winners are required to provide musicians for the performance.
• All winners must be present at the performance.
• Performance dates for 2019 are: Elementary and Junior, March 17; Senior, March 18, and Young Artist, March 19.
• Rehearsals are the same day as the performance.
• The winner is responsible for all expenses (such as travel, lodging, meals, and musicians’ fees).
• MTNA recommends that students less than age eighteen (18) be accompanied by an adult. MTNA will exercise all reasonable caution to provide a safe environment for all entrants but cannot guarantee the safety of all entrants.

MTNA needs a photo, bio and additional information from you. Visit https://www.mtna.org/MTNA/Engage/Competitions/National.aspx and follow the links under the National Composition Finalist section. This must be completed by January 15, 2019.

Also on that webpage, you will see a sample press release that you are welcome to use to let your local TV news stations and newspapers know of your accomplishment. And there is also a link to download and complete a certificate to celebrate your accomplishment.

Please do not forget to submit your photo and bio via the provided link by January 15, 2019. Congratulations again!

Christopher Goldston, National Composition Coordinator
goldston@hotmail.com
(773) 580-7301